



# AIA Southwestern Oregon

## Board of Directors Meeting Minutes

December 17, 2008

**Chapter Headquarters, Midtown Arts Center 1590 Willamette St: Eugene, OR**

**Meeting Place: Midtown Arts Center , Eugene, Oregon**

### **Board Members 2008:**

	<b>Initials</b>	<b>Present:</b>
President: W. Jody Heady, AIA <a href="mailto:jody@heady-architect.net">jody@heady-architect.net</a> / <a href="mailto:jheady@hacsa.net">jheady@hacsa.net</a>	JH	X
President-Elect: Randy Nishimura, AIA <a href="mailto:rnishimura@robertsonsherwood.com">rnishimura@robertsonsherwood.com</a>	RN	X
Secretary: Paul Dustrud, AIA <a href="mailto:dustrud@dustrudarchitecture.com">dustrud@dustrudarchitecture.com</a>	PD	X
Treasurer: Kurt Albrecht, AIA <a href="mailto:cba@rio.com">cba@rio.com</a>	KA	
Director: Jean Duffett, AIA <a href="mailto:jduffett@berryarch.com">jduffett@berryarch.com</a>	JD	X
Associate Director: Mariko Blessing, Associate AIA <a href="mailto:mariko@2-form.com">mariko@2-form.com</a>	MB	X
Past President: Eric Gunderson, AIA <a href="mailto:egunderson@pivotarchitecture.com">egunderson@pivotarchitecture.com</a>	EG	X
Web Master: Jessica Gracie <a href="mailto:jgracie@pivotarchitecture.com">jgracie@pivotarchitecture.com</a>	JG	
AIAS Associate Not Present Oregon AIA Delegate Bill Seider	BS	
<b>Administrator</b> Component Executive: Don Kahle <a href="mailto:dk4aia@gmail.com">dk4aia@gmail.com</a>	DK	X

**Initials indicated within the body of the minutes represent action items by that board member. The Minute report contained within is not a literal transcript of the meeting; however the Chapter has now begun to digitally record the meetings and may be accessed at the chapter headquarters. (This meeting was partially recorded however)**

Please reference the Presidents agenda for additional information.

***Meeting called to order: November Minutes Approved***

**Incoming 2009 Board members and returning members in new positions some present**

### **2009 AIASWO Board:**

<b>Randy Nishimura</b>	<b>President</b>
<b>Michael Fifield</b>	<b>President Elect</b>
<b>Jody Heady</b>	<b>Past President</b>
<b>Paul Edlund</b>	<b>Director</b>
<b>Kari Turner</b>	<b>Secretary</b>
<b>Paul Dustrud</b>	<b>Treasurer</b>
<b>Mariko Blessing</b>	<b>Associate Director</b>

**The Hand-off of the "Gavel" took place from Past President to incoming President Generally this would occur at January opening meeting, but due to Jody heading to Australia, it was performed in December.**

### **President Report: JH**

- o Jody Supplied the board with a report on the planning for the 2010 and handed off the materials from the planning he has done.
- o Items of his concern were how he would handle the continued planning of the event from

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- his sabbatical, it was agreed that he would be kept informed through e-mail.
- Committees will be forming for event positions.
- Jody had reserved 200 rooms over 4 days equaling 770 room-days.
  - Jody would like to un-encumber his credit card for this item.
  - Agreement with Hilton needs to be reviewed by 2010 committee.
  - There may be difficulty in filling the rooms.
- Budget spreadsheet from Honolulu was distributed as a PDF for review.
  - 400 average attendees might not expect that here in Eugene.
- Handed off Contacts to RN
- Reiterated need to develop Logo.

**President Elect Report RN:**

- City Club update, Trade was solidified.
- Grassroots Schedule Conflict for Michael Fifield might be that another member could attend.
  - Or Send another person to regional. More discussion.

**Treasurer Report: KA**

- 12 mo cd popping up, needs to be reviewed. (JH)
- PD to review at January meetings. (Key Bank)
  - Might review another bank..

**Secretary Report: PD**

- No report (minutes)
- Refine what Consent agenda means.

**Director Report: JD**

- How are members doing for recruitment?
  - Board appreciated JD for her work on getting new members.
  - Some new members showing up at meeting.
  - Will help with grocery shopping...parties since not on board next year.

**Associate Director Report: MB**

- Reverse Crit discussion.
  - Save for next meeting.
  - Should be separate event.
  - Might be cheaper and easier to do.
  - Look at simple times, day-or weekend.
- Interest in holding events at U-O
  - Food issue is a problem.
- Tour of School of Music School..
  - RN to call Facilities.
- Mariko needs to have list of new projects to tour, mfg's etc. Brainstorm...

**AIAS President:**

Not Present

**Past President EG**

- I-5 bridge committee would welcome public involvement
- Looked to AIA to give proposal for components of bridge for design interest.
- Bridge designer would be part of workshop.

- Early February workshop
- RN and EG Discussed concerns about such a consultant agreement.
- Under OBEC?
- Voted to have Eric pursue.
- Eric will continue to serve as past pres until Jody returns

**Component Executive: DK**

- Refer to Dons report.
- Discussed health insurance. Ned two people in firm.
- Expressed need to review Hilton Contract.
- Potential for AIA Oregon to help with some management of our chapter needs, website, health, seminars, more connection.
- RN-Seminars might be webinars here in Eugene (co-Produced by AIAOregon)
- Discussed need for mini brochure again.
- Reticulation (create web of connectivity) U-O, AIA Oregon great resources...

**Webmaster: JG**

- Not Present.

Committee Reports:

**Committees: Currently under way and needing volunteers and chairs!!**

Community Affairs	To be voice of AIA in Eugene (RN)
Peoples Choice Awards	-.
By Laws Committee	-.
Budget Committee,	Budget committee to meet before end of year.
Design Awards (regional)	Need to solicit so we have something for 2010
PNW-AIASWO 2010	Committees forming
R-G Insert Committee	-
AIA 150 Committee	-...
Programs Committee	-

Voted and Agreed to drop price of Holiday party to 10\$

Committee updates Refer to Presidents Agenda for details.

**Adjourned: Next meeting time: 4:00 pm, Wednesday, January 21<sup>st</sup> at Midtown Arts Center Eugene OR**

**Next Chapter Meeting Joint with CSI on January 29th**

Respectfully submitted, Paul Dustrud, AIA, Secretary AIASWO 2008